

# Ellwood Community Primary School

Bromley Road  
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Coleford  
Glos  
GL16 7LY



Email: [admin@ellwood.gloucs.sch.uk](mailto:admin@ellwood.gloucs.sch.uk)  
Telephone: 01594 833232

Head Teacher: Mrs D Milford

*'Believe, Achieve, Belong'*

Dear Parents/Carers

We are so pleased that your child has been allocated a place at Ellwood Community Primary School.

Thank you for choosing your child's educational journey here with us at Ellwood.

We are looking forward to welcoming you and your child into our vibrant school!

Our school vision is *'Believe, Achieve, Belong'* and this sentiment underpins everything we do here at Ellwood Community Primary School.

We will be holding an information evening for you on **Thursday 13<sup>th</sup> June** at **5:00pm**. This evening will give you the opportunity to find out all of the information you need regarding your child's transition into our school. During this evening, you will have the opportunity to meet some of the staff and pupils here at Ellwood. As we appreciate, it can be difficult to find childcare to attend meetings and therefore we are running a crèche facility for our new children and siblings.

**To ensure we are able to make transition arrangements effectively please email [oak@ellwood.gloucs.sch.uk](mailto:oak@ellwood.gloucs.sch.uk) with the following information:**

- Current email address for both parents who have parental responsibility.
- Full names of both parents/carers.
- Full name of your child (including their preferred name if it is different).
- Contact telephone number.
- Name of the Nursery, playgroup or childminder your child attends.

All future correspondence will be sent via the [oak@ellwood.gloucs.sch.uk](mailto:oak@ellwood.gloucs.sch.uk) email address.

Once again, thank you for choosing Ellwood Community Primary School.

Yours Sincerely,

Mrs Milford (Head Teacher)